



# Prospectus

## 2026-27

ARTS, COMMERCE & SCIENCE

**DON BOSCO HIGHER SECONDARY SCHOOL, MENDAL**



## **Don Bosco Higher Secondary School, Mendal**

Don Bosco Higher Secondary School, Mendal is co-educational institution of Catholic Church, owned and managed by Don Bosco Educational Society with its head quarter in Guwahati. The school, founded in 1974 was located at Gokolgiri and known as “Union High School Gokolgiri”. In 1978 it was shifted to Mendal and called “Don Bosco High School, Mendal” in 1991. The school prepares candidates for secondary and higher secondary leaving certificate examination and gained recognition for Class-X (Ten) in 1985 and for class XI (Eleven) in 2008. The school also marked the opening of Commerce section in 2012 and Science section in 2022.



## Our Vision

Don Bosco Higher Secondary School, Mendal educates the young people especially the poor and abandon in Don Bosco's way to become honest citizen and successful human being. We emphasize education to inculcate values like cleanliness, dedication, zeal for good moral life, honesty, moral uprightness, social integration, and respect for self and others.

## Our Motto

***"Growing in Wisdom and in Stature"*** is the motto of School. We envisage to provide a quality intellectual formation without neglecting students' moral, aesthetic, spiritual and physical formation.



## Don Bosco

The school is named after St. John Bosco, popularly known as Don Bosco, the founder of religious and educational society "Salesians of Don Bosco." Don Bosco was born of a very poor family in 1815, near Turin, Italy. By dint of hard work and heroic sacrifices he became a priest in 1841. He dedicated himself to the service of poor youth as a caring father, offering them food, shelter and education. He opened for them day and night shelters, academic and technical schools, hostels and places of spirituality and prayer. He founded a society of collaborators and extended his work to all Europe and eventually to all continents. Don Bosco died on 31 January 1888 and declared a saint on 1st April 1934.



## Don Bosco's Philosophy of Education

Don Bosco based his system of education on the three pillars of "**Reason, Religion and Loving Kindness**". He did not visualize education in isolation from the needs of community. Vocational guidance, training and job placement were integral to his scheme of things.



Accordingly at Don Bosco Higher Secondary School Mendal, we believe in:

1. An education that is affordable to the average categories of society;
2. Creating an educative family of students, staff and management, marked by transparency, mutual respect, constant interaction and caring support;
3. Aiming at the integrated development of our students and empowerment of our teachers;
4. Building competence and skills for employability and quality of life;
5. Inculcating the spiritual and moral value systems that sustain individuals and society;
6. Extension services beyond the campus and beyond self.

## The Don Bosco Organisation

The Don Bosco Educational Society is now present in over 134 countries. In India the Don Bosco fathers and brothers run a vast number of schools, colleges, technical and vocational training institutes and shelter to orphans and street boys.

## DON BOSCO SOCIETY WORLDWIDE

The Salesian of Don Bosco numbering over 16000 members have been in the field of educational and social empowerment of people, particularly the marginalized youth, for the last 150 years in different parts of the world.





## DON BOSCO SOCIETY IN INDIA

Though Don Bosco had not travelled to India, in a vision in 1886 he had seen Calcutta on the map of the countries where his followers would work. The Salesians came to India in 1922. They now number about 3000 and are engaged in numerous schools, technical schools, colleges and a university. They also render services in skill building and offer assistance to youth at risk..

### *Subjects Offered*

#### *Arts:*

Group – A	Group – B
Subject Combinations	Subject Combinations
English	English
M.I.L. / Alt. English	M.I.L. / Alt. English
Economics	Pol. Science
Education	Education
Pol. Science	History
G.S.L	G.S.L

#### *Eligibility Criteria for Arts:*

45% and above overall with minimum of 50% marks in English.





**Commerce:**

**Subject Combinations**

1. English
2. M.I.L. / Alt. English
3. Accountancy
4. Business Studies
5. Economics
6. Entrepreneurship

**Eligibility Criteria for Commerce**

55 % and above overall and minimum of 50% marks in English, Science & Mathematics.

**Science:**

Subject Combinations			
Group A	English	Group B	English
	Physics		Physics
	Chemistry		Chemistry
	Mathematics		Biology
	Biology		Mathematics
	M.I.L. / Alt. English		M.I.L. / Alt. English

**Eligibility Criteria for Science**

60 % and above overall and minimum of 50% marks in English, Science & Mathematics



### ***Certificate:***

Don Bosco Higher Secondary School Mendal (Both Arts Stream and Commerce Stream) is affiliated and the provisionally recognized by MBOSE – Tura and any Certificate issued to each student of the school is valid. Whereas the Science Stream is the branch of Don Bosco Higher Secondary Tura which is affiliated and recognized by MBOSE.

### ***ADMISSION PROCESS***

Admission into the school is made strictly in order of merit and is governed by the admission rules of the school. The decision of the admission committee regarding admission will be the final. The admission for the Higher Secondary Course is taken after the declaration of the SSLC Examination Result of MBOSE.

Admission Forms	Application Forms for admission to Higher Secondary Arts, Commerce and Science are issued from 3rd week of May onwards on payment of Rs. 500/-
Documents to be Attached	Photostat copies of the following documents are to be submitted along with the application form: a) Admit Card of SSLC Examination. b) Mark Sheet of SSLC Examination. c) Pass Certificate of SSLC Examination. d) Registration Card of Class – IX. e) Transfer Certificate. f) Character Certificate from the school last attended. g) Migration Certificate (to be submitted later in original by students from schools outside MBOSE). h) Birth Certificate. i) ST/SC/OBC Certificate, if applicable. j) Recommendation of Parish Priest in original (For Catholic Students Only).



<p>Submission of Forms</p>	<p>a) Forms are to be submitted within the notified dates, after declaration of CI – X results.                  b) The original of all the documents are to be produced for verification at the time of interview.                  c) Incomplete forms will be rejected.                  d) In any statement furnished by the candidates is found to be false at any time, his / her admission is liable to be cancelled.</p>
<p>Interview &amp; Test</p>	<p>a) Admission is granted on the basis of performance at qualifying examination, entrance test and interview.                  b) Candidates will be interviewed and given an admission test at time of form submission.</p>
<p>Admission</p>	<p>a) The list of admitted candidates will be displayed on the school notice board. The candidates can also get the admission result over telephone.                  b) Admitted candidates should submit to the school office 3 copies admit card, mark sheet, pass certificate, registration card and caste certificate for the future use.</p>
<p>Payment of fee</p>	<p>a) Admission fees must be paid within the due date failing which the admission will stand cancelled.                  b) School Fees should be paid directly in School office (Clark / LDA Office) during office hour.</p>

***Entrance Test:***

The Entrance Test / Personality Test date shall be notified on the Notice Board and accordingly the students seeking admission have to appear for the same along with parents. At the time of admission, parents (any one the parents) are to accompany the ward as the parents have to sign on the school undertaking before handing over the filled form and other mentioned documents to submit in the school office. The school authority reserves the right to accept or reject the admission if it is necessary.





Particulars	Streams		
	Arts	Commerce	Science
1. Admission Fee	Rs. 2500	Rs. 2500	Rs. 2500
2. Establishment & Maintenance Fee	Rs. 1500	Rs. 1500	Rs. 1500
3. School Celebrations	Rs. 650	Rs. 650	Rs. 650
4. Examination Fee	Rs. 700	Rs. 700	Rs. 700
5. Electricity / Generator	Rs. 300	Rs. 300	Rs. 300
6. Library & Laboratory	Rs. 350	Rs. 350	Rs. 350
7. Miscellaneous	Rs. 1100	Rs. 1100	Rs. 1100
8. Tuition Fee - 1 <sup>st</sup> Installment	Rs. 1800	Rs. 2200	Rs. 3600
<b>Total</b>	<b>Rs. 8900</b>	<b>Rs. 9300</b>	<b>Rs. 10700</b>

**N. B. MBOSE expenses are not included here.**

Annual Tuition Fees - Installment wise			
Streams	1 <sup>st</sup> Installment	2 <sup>nd</sup> Installment	3 <sup>rd</sup> Installment
Arts	To be paid at time of Admission (Rs. 1800)	Rs. 2700	Rs. 2700
Commerce	To be paid at time of Admission (Rs. 2200)	Rs. 3400	Rs. 3400
Science	To be paid at time of Admission (Rs. 3600)	Rs. 7800	Rs. 7800

**Note:**

- The above fees do not include MBOSE Registration & Examination fees.
- Fees for Smart Class & Smart School Plus of Rs. 100/- are included in all installments.
- Fees are paid in installment wise. Fees may be paid within the given month, failing which a late fine of Rs. 50/- will be charged as per the rule. Fees to be cleared before the Promotion Examination as when being notified by MBOSE.





- Fees once paid are not refundable.
- Those wishing to take Transfer Certificate during the year must clear dues up to the end of the academic year.
- Monthly fees are to be paid by 10th of each month, failing which a fine of Rs. 50/- will be charged for each month of delay.

### ***Short Counseling:***

Before the onset of the class all the admitted students have to be present for brief counselling which may be given to the students and every new admitted student is expected to attend without fail.

### ***General Information:***

- ✓ ID Card will be given to each student.
- ✓ 80 % attendance is compulsory. Students having less than 80 % are liable to be debarred from the Examination.
- ✓ Students absent for more than two weeks will have his / her name remove from register (unless a serious case with proof)



- ✓ All the Students are required to wear proper uniform.
- ✓ Any pressure and interference from any quarter for the admission of a particular student will result in forfeiture of his / her application for admission.
- ✓ Everyone is urged to keep the compound neat and clean.

### ***Special Features:***

- ✓ Well qualified and committed staff
- ✓ Regular Class.
- ✓ Attractive and conducive Campus
- ✓ Spacious Classrooms
- ✓ Excellent on discipline
- ✓ School Library
- ✓ Co – curricular activities
- ✓ Drinking water facilities, School Bus Service, School Canteen
- ✓ Digital Class Room

### ***General Note:***

All Institutional Norms, Terms and Conditions set forth in the prospectus including fees etc. are liable to be revised whenever necessary arise according to the circumstances.

## **GENERAL SCHOOL RULES**

### ***1. Attendance.***

Eighty five percent (80%) attendance is compulsory. Attendance of students will be monitored on a regular basis and attendance statements will be displayed on the Notice Board every fortnight. Students should enter their attendance percentage in Handbook and





get it countersigned by their class teacher. Students having less than 80% may be asked to appear before the Principal / Attendance committee. Unauthorized absence beyond 80% each month will attract fines as per the rule.

Students with below 80% attendance may face the risk of their Examination Application forms not being forwarded to Meghalaya Board of School Education (MBOSE).

### ***2. Leave***

Students should submit leave applications, on School Handbook, for every absence, including leave for medical treatment. While medical certificate may explain absence, they are not a substitute for the attendance.

### ***3. Dress***

Dress and appearance of the students must be in good taste. Students should come to School neatly dressed, in school uniform. Makeup and fancy hair styles tattoos on the body etc. are to be avoided. Boys and Girls are to wear trousers, shirts/tops/T-shirts, neckties, blazers and shoes of colour specified by the school.



#### ***4. Identity Cards***

Identity Cards should be brought daily to school and worn round the neck. Identity cards should be produced for every type of transaction in the school.

#### ***5. Assignments***

Regular assignments and home works in each subject will have to be done by the students under the guidance of concerned subject teachers.

#### ***6. Examinations***

The school conducts regular class tests and unit tests. Attendance in these tests is compulsory. The performance of a student in the tests is taken into consideration at the time of admitting him/her to Board Examinations.

#### ***7. Mentoring***

Students will be divided in the group and assigned teachers who will act as mentors to the group. Mentors will guide the students by monitoring, assessment and motivation.

#### ***8. Mobile Phones***

Mobile phones are not to be used within the school campus without permission. Phones will be confiscated and will not be given back. A fine of Rs. 500/- may be imposed, if necessary, in this regard.





### ***9. Permissions***

Permission to leave the school early will be granted only after the parent / guardian has come to school or telephoned the school authorities from telephone numbers registered with the school at the time of admission. Requests from non- registered phone will not be entertained.

### ***10. Substance Abuse***

Smoking, alcohol drinks and drugs are forbidden within and outside the campus. Anyone found including in these substances will have their parents summoned and fines and sanctions will be imposed as per the fine scheduled or dismiss from the school.

### ***11. Fine***

Fines as per notified rules, and maybe levied for violation of rules on attendance, dress, behavior and damages.





### ***12. Non – serious students***

Students who are not serious about studies and are not prepared to give their best by way of attendance, study and discipline should not seek admission to this school. They face the risk of failing and losing year.

### ***13. Request to Parents***

Parents are requested to keep track of performance of their children in attendance, tests and discipline by visiting or telephoning the Principal.

### ***13. School Diary***

Further reference to the rules, norms and regulations of the School can be found in the School diary, which must be strictly followed and adhered to

For other RULES of the School, refer to the school dairy which will be provided for you at the time of admission and violation of any of the rules, the supplementary rules are applied and liable to be dismissed from the school without any explanation.





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## **DON BOSCO HR. SEC. SCHOOL, MENDAL**

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